



CHARLOTTESVILLE CITY SCHOOLS

Charlottesville High School

1400 Melbourne Road • Charlottesville, VA 22901 • (434) 245-2410 • Fax 434-245-2610 • www.charlottesvilleschools.org

May 1, 2018

Dear Parent of Prospective Non-Resident Student:

Thank you for your interest in Charlottesville High School. Enclosed is a non-resident student application. Along with the completed application, an unofficial transcript and supporting documents from your child's present school should be attached to the completed application. The supporting documentation in addition to the unofficial transcript should include your child's current grades, attendance record, discipline record, and standardized test scores. Upon receipt of these items attached to the completed application, your child will be considered for enrollment at Charlottesville High School.

After you are notified of your approved application, you will need to contact the appropriate school counselor to schedule an appointment. In addition to this counseling appointment, please contact Mrs. Dietlin, CHS registrar for your official enrollment appointment.

<u>Student's Last Name</u>	<u>Counseling Staff</u>	<u>Phone Number</u>
A-C	Ms. Avakian	434-245-2684
D-Gi	Mr. Wilkerson	434-245-2689
Gl-Lo	Ms. Stanley	434-245-2687
Lu-Ro	Ms. Key	434-245-2686
Ru-V & Ru-Z for Class 2020	Ms. Hart	434-245-2688
W-Z & ESL	Ms. Morales	434-245-2685
Counseling Department Chair	Mr. Wilkerson	434-245-2689
Counseling Office Main Line	Ms. Underwood	434-245-2700
Registrar's Office	Ms. Dietlin	434-245-2698

The tuition fee for non-resident students at Charlottesville High School is \$ 1,701.00 Checks should be made payable to "Charlottesville City Schools". Payment is due in full by August 1, 2018. Application approval is to be completed before payment is made; **please do not attach payment with submitted application.** Completed application with attachments should be return to:

Charlottesville High School
Attn: Mrs. Susan Dietlin
1400 Melbourne Road
Charlottesville, VA 22901

Once again, thank you for your interest in Charlottesville High School. We look forward to working with you throughout the upcoming school year.

Sincerely,

Dr. Eric Irizarry
Principal