



CHARLOTTESVILLE CITY SCHOOLS

Charlottesville High School

1400 Melbourne Road • Charlottesville, VA 22901 • (434) 245-2410 • Fax 434-245-2610 • www.charlottesvilleschools.org

April 2016

Dear Parent of Prospective Non-Resident Student:

Thank you for your interest in Charlottesville High School. Enclosed is a non-resident student application. Along with the completed application, an unofficial transcript and supporting documents from your child's present school should be attached to the completed application. The supporting documentation in addition to the unofficial transcript should include your child's current grades, attendance record, discipline record, and standardized test scores. Upon receipt of these items attached to the completed application, your child will be considered for enrollment at Charlottesville High School.

After you are notified of your approved application, you will need to contact Mrs. Dietlin, at 434-245-2698 CHS registrar for your official enrollment appointment. She will make an appointment with the counselor for you to schedule the courses for the school year

<u>Student's Last Name</u>	<u>Counseling Staff</u>	<u>Phone Number</u>
A-C	Ms Avakian	434-245-2684
D-F	Mr Wilkerson	434-245-2689
G-K	Mr. Bryant	434-245-2687
L RI	Mrs. Key	434-245-2686
RO-V	Mrs Hart	434-245-2688
W-Z and ESL	Ms. Morales	434-245-2685
Counseling Department Chair	Mr Wilkerson	434-245-2689
Counseling Office Main Line	Mrs. Durrer	434-245-2700
Registrar's Office	Mrs. Dietlin	434-245-2698

The tuition fee for non-resident students at Charlottesville High School is \$ 1,620.00 (see tuition fee list attached). Checks should be made payable to "Charlottesville City Schools". Payment is due in full by August 1, 2016. Application approval is to be completed before payment is made; **please do not attach payment with submitted application.** Completed application with attachments should be return to:

Charlottesville High School
Attn: Mrs. Susan Dietlin
1400 Melbourne Road
Charlottesville, VA 22901

Once again, thank you for your interest in Charlottesville High School. We look forward to working with you throughout the upcoming school year.

Sincerely,


Jill Dahl
Principal