

# SCHOOL BOARD GOVERNANCE AND OPERATIONS

File: BDDC

## AGENDA PREPARATION AND DISSEMINATION

The preparation of the agenda is the responsibility of the School Board chairperson with the assistance of the Superintendent. Any member of the School Board may submit items for inclusion on the agenda.

A copy of the agenda packet and materials is made available for inspection by the public at the same time such documents are furnished to the School Board members unless the materials are exempt under the Virginia Freedom of Information Act.

Adopted: August 6, 1998  
Revised: October 16, 2003  
Revised: December 20, 2007  
Reviewed: June 25, 2013  
Revised: June 26, 2014

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Legal Reference: Code of Virginia, 1950, as amended, §§ 2.2-3707, 22.1-78.

Cross Reference: BDDA Notification of School Board Meetings