

# SCHOOL BOARD GOVERNANCE AND OPERATIONS

File: BF-R

## BOARD POLICY MANUAL

1. The School Board is responsible for approving all policies of the School Board.
2. All policies must be reviewed or revised every five years according to the Code of Virginia, 1950, as amended Section 22.1-253.13:7. .
3. When new policies or are approved or policies are amended according to Policy BFC, the staff member responsible for policy shall work with the Deputy Clerk to add the policies to the policy manual and to distribute copies to persons with manuals.
4. All regulations issued by the Superintendent shall be included in the policy manual, posted on the CCS website, and distributed to persons with policy manuals.
5. Paper copies of the policy manual will be available at each school, Division Administration Office and Division Administration Annex.
6. An electronic copy of the manual will be available at the public library and on the division webpage.

Issued: August 17, 2009  
Revised: August 25, 2010  
Revised: February 17, 2014

---

---

Legal Reference: Code of Virginia, 1950, as amended, sections 22.1-253.13:7

Cross Reference: CH Policy Implementation  
BFC Policy Adoption