

## SUPPORT SERVICES

File: EGAAAA-R

### MANAGEMENT OF SCHOOL DIVISION WEBSITE

1. All employees shall follow the requirements and responsibilities for the development and use of the website and materials described in [Policy EGAAAA: Management of School Division Website](#).
2. The policy and regulation applies to all CCS schools, departments and programs including all employees and students.
3. Any student or employee who violates any portion of the regulation shall be subject to disciplinary consequences from suspension of rights for the use of school division equipment to access the Internet to suspension for students or dismissal for employees.
4. Any person who has content to be posted on the division website shall have the content approved by the administrator responsible for the program area prior to submitting it to the webmaster for posting.
5. The webmaster shall notify the Director of Technology Services if any content is requested for inclusion on the division website that is suspected of being inappropriate.

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Legal References: Code of Virginia, 1950, as amended, § 22.1-70.2

Cross References: CCS Acceptable Use Policy for Technology