

PERSONNEL

File: GCI

PROFESSIONAL STAFF ASSIGNMENTS AND TRANSFERS

Principals and other supervisor personnel may submit recommendations to the Superintendent for the appointment, assignment, promotion, transfer and dismissal of all personnel assigned to their supervision.

On the recommendation of the Superintendent, the Charlottesville City School Board shall employ teachers and other personnel as may be needed for the effective operation of the schools. The Superintendent has the authority to assign such employees to their respective positions within the school or facility wherein they have been placed by the School Board.

The Superintendent may also reassign any such employee for that school to any school or facility within such division, provided no change or reassignment during a school year shall affect the salary of such employee for that school year. However, no one will be employed or reassigned to a situation where a family member, as defined in Policy GCCB-Employment of Family Members is directly responsible for that employee's supervision.

Any employee seeking a transfer of assignment to another work location for the next school year must make a request in writing to the Superintendent or the Superintendent's designee, with copies to the current supervisor, not later than April 1. This type of request, if granted, will be considered a voluntary transfer. A change of assignment within an immediate work station is the responsibility of the immediate supervisor.

Adopted: February 19, 1998
Revised: April 17, 2008
Revised: June 25, 2013

Legal References: Code of Virginia, 1950, as amended §§ 22.1-293, 22.1-295, 22.1-297

Cross Reference: GCCB Employment of Family Members