

## INSTRUCTION

File: IIA-R

### INSTRUCTIONAL MATERIALS

1. The Superintendent or designee shall periodically review instructional materials and the procedures for selection and procurement. Any recommended changes shall be presented to the School Board.
2. The procedures for selection and evaluation of instructional materials shall offer an approach which ensures that appropriate instructional materials are selected, and provide an opportunity for the professional staff and community to participate and be informed on the selection and use of instructional materials.
3. The procedures will include
  - local criteria for selection of instructional materials;
  - evaluation of materials in relation to instructional goals and objectives;
  - an evaluation committee which should include, when appropriate, parents, students, teachers, supervisors, and nonparent patrons;
  - opportunity for the examination of materials by appropriate committees and individuals;
  - notice to parents that materials under consideration for approval will be available at designated locations for review by any interested citizens. Provision should be made for those reviewing such materials to present their comments and observations, if any, to the school board;
  - procedures for the reconsideration of challenged materials; and
  - special emphasis on the thorough evaluation of materials related to controversial or sensitive topics such as Family Life Education.

Issued: August 17, 2009

---

---

Legal References: Code of Virginia, 1950, as amended, §§ 22.1-238

8 VAC 20-170-10.

8 VAC 20-230-10

Cross References: IGAH Family Life Education  
IIAA Textbook Adoption and Selection  
IIAB Supplementary Materials Selection and Adoption