

INSTRUCTION

File: IIAA-R

TEXTBOOK SELECTION, ADOPTION, AND PURCHASE

1. The Charlottesville City School Board will adopt textbooks for use in Charlottesville City Schools based upon recommendations presented by the Superintendent following the procedures described in Policy IIA-Instructional Materials.
2. The Charlottesville City School Board may either enter into written term contracts or issue purchase orders with publishers of textbooks approved by the Board of Education.
3. Such written contracts or purchase orders are exempt from the Virginia Public Procurement Act (Va. Code § 2.2-4300 et seq.)
4. Purchasing procedures shall adhere to the specifications outlined in Policy IIAA.
5. The textbook selection procedures are located in the office of Curriculum and Instruction in the Central Administration office, in the office of the textbook manager's office in Central Office 2 and on the CCS website.

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Legal References: Constitution of Virginia, Art. VIII, § 3  
Code of Virginia, 1950, as amended, §§ 22.1-238,  
22.1-241.  
8 VAC 20-230-10

Cross Reference: KQ Commercial, Promotional, and Corporate Sponsorships  
and Partnerships