

## STUDENT SERVICES

File: JEB-R

### ENTRANCE AGE/ADMISSION OF PERSONS NOT OF SCHOOL AGE

1. A child who will reach his or her fifth birthday on or before September 30<sup>th</sup> of the school year shall be eligible for enrollment in kindergarten.
2. Information received from the State Superintendent of Public Instruction concerning the ages when children are required or eligible to attend school shall be available on the CCS website and at each school location.

#### Children Not Yet 5 Years Old

3. Any parent of a child who has not reached or will not reach the fifth birthday on or before September 30 of the school year and wishes to enroll the child in kindergarten, shall contact the principal of the school to discuss the enrollment of the child.
4. The principal may require an evaluation to determine school readiness for kindergarten. The principal shall contact the Associate Superintendent to discuss the request. The principal, in consultation with the Associate Superintendent shall decide if the request will be granted.
5. If the parent wants to appeal the decision of the principal regarding enrollment in kindergarten, the parent shall appeal to the Superintendent or designee.
6. The decision of the Superintendent or designee shall be final.

#### Students Beyond the Compulsory Age of 18

7. If the student wishing to enroll has not reached or will not reach the twentieth birthday by August 1 and has not completed the requirements for a standard or advanced diploma, the student shall contact the principal of the high school to discuss enrollment.
8. After a review of the student's transcript and identified needs, the principal may develop a plan for attendance at the high school or any other program available to high school students.
9. If the student wants to appeal the decision of the principal regarding enrollment in the high school, the parent shall appeal to the Superintendent or designee.
10. The decision of the Superintendent or designee shall be final.
11. Students beyond the compulsory age may be charged tuition at the discretion of the Board and recommended by the Superintendent.

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Legal Reference: Code of Virginia, 1950, as amended, sections 22.1-1, 22.1-3, 22.1-5, 22.1-199, 22.1-5, 22.1-254.

Cross Reference: JEC School Admission  
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