

STUDENT SERVICES

File: JHCA-R

PHYSICAL EXAMINATIONS OF STUDENTS

- A. Any student being admitted for the first time to any Charlottesville City Schools' kindergarten or elementary school shall furnish, prior to admission,
- (1) a report from a qualified licensed physician, or a licensed nurse practitioner or licensed physician assistant acting under the supervision of a licensed physician, of a comprehensive physical examination of a scope prescribed by the State Health Commissioner performed within the 12 months prior to the date such pupil first enters such public kindergarten or elementary school; or
 - (2) records establishing that such pupil furnished such report upon prior admission to another school or school division and providing the information contained in such report.
- B. If the pupil is a homeless child or youth and for that reason cannot furnish the required report or records, and the person seeking to enroll the pupil furnishes to the school division an affidavit so stating and also indicating that, to the best of his knowledge, such pupil is in good health and free from any communicable or contagious disease, the school division shall immediately refer the student to the division's homeless liaison, who will, as soon as practicable, assist in obtaining the necessary physical examination by the local health department or other clinic or physician's office and shall immediately admit the pupil to school.
- A copy of a sample [affidavit](#) is located in the Department of Special Education and Student Services (Homeless Students section) which is located in each school.
- C. For the health examination to be considered complete, the health care provider making a report of a physical examination shall, at the end of such report, shall summarize any abnormal physical findings and shall specifically state what, if any, conditions are found that would identify the child as disabled.
- D. Physical examination reports shall be placed in the child's health record, as a part of the student's scholastic record, at the school and shall be made available for review by any employee or official of the State Department of Health or any local health department at the request of such employee or official.
- E. A physical examination shall not be required of any child whose parent or guardian objects on religious grounds and who shows no visible evidence of sickness. The parent or guardian shall state in writing that, to the best of his or her knowledge, the child is in good health and free from any communicable or contagious disease.

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This statement shall be maintained in the same manner as a physical examination.

- F. Medically indigent children shall be referred to the Charlottesville Department of Health for physical examinations without charge.

Nurses in each school shall provide information to parents or guardians, as needed, regarding the contact information and schedule for the Health Department.

- G. Parents/guardians of students entering school shall complete a health information form as required by state law and this regulation. Such forms shall be returned within 15 days of receipt of the form and registration of the student unless reasonable extensions have been granted by the Superintendent or designee.

The parent or guardian may be asked to sign a statement that the form has been received and given a due date for the return of the completed information.

If the parent does not complete and return such form within the extended time, the Superintendent may send the parent written notice of the date he/she intends to exclude the child from school; however, no child who is a homeless child or youth shall be excluded from school for such failure to complete such form.

Issued: August 17, 2009

Revised: January 10, 2011

Legal Reference: Code of Virginia, 1950, as amended, section 22.1-270.

Cross References: JEC School Admission
JECA Admission of Homeless Students