

## STUDENT SERVICES

File: JHCB-R

### STUDENT IMMUNIZATIONS

No student shall be admitted by a Charlottesville City school unless, at the time of admission, the student or his/her parent/guardian submits documentary proof of immunization as required by Va. Code §§ 22.1-271.2 and 32.1-46 to the admitting official of the school.

This documentation is required unless the student is exempted as described below or is a homeless child or youth as defined in Va. Code § 22.1-3.

Nurses in each of the CCS schools shall maintain a current listing of the required immunization schedule. As requested, the schedule shall be provided to parents seeking to enroll students in a CCS school.

If documentation for proof of immunizations is not presented at enrollment, the admitting official shall inform the parent:

- A. that the proof is not adequate
- B. that the student may not be enrolled unless the child is exempted (including students identified as homeless)
- C. that the student may be immunized and receive documentation from a physician, Physician assistant, nurse practitioner, registered nurse or health department
- D. how to contact the local health department to learn about immunization clinics.

#### Conditional Enrollment

- A. When immunizations are incomplete, a student may be enrolled conditionally with documentation that at least one dose of the immunization has been received and a schedule has been developed for additional immunizations to be completed within a period of 90 calendar days. If the student requires more than two doses of hepatitis B vaccine, the conditional enrollment period will be 180 calendar days.
- B. The school nurse shall monitor the documentation for any students who are enrolled conditionally and notify the principal if the immunization schedule is not followed.
- C. The principal may exclude any student who does not complete the required immunization according to plan set during the conditional enrollment.
- D. Conditional enrollment shall not be allowed for the TDAP injection required for entrance into sixth grade. Documentation must be received prior to any student being allowed to attend unless the student meets one of the exemptions listed below.

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### Exemptions

- A. The statements above do not apply:
1. when the parent or guardian has an objection on the grounds that the administration of immunizing agents conflicts with his or her religious tenets or practices and provides the principal with a written statement of such objection, unless an emergency or a disease epidemic has been declared by the State Board of Health.  
  
If the parent provides a written statement, the statement must be received before the student can be enrolled in school.
  2. when the parent or guardian presents written certification from a physician, physician assistant, nurse practitioner, or local health department that states that the physical condition of the child is such that the administration of one or more of the required immunizing agents would be detrimental to the health of the child.

The statement from the physician must be signed by the health care provider as defined above and received before the student can be enrolled in school.

### B. Homeless Pupils

If a student is a homeless child or youth and

- (a) does not have documentary proof of necessary immunizations or has incomplete immunizations and
- (b) is not exempted from immunization,

the principal will immediately admit such student and will immediately refer the student to the Director of Special Education and Student Services (local homeless liaison) who will assist in obtaining the documentary proof of, or completing, immunization.

### Immunization Record

- A. Evidence acceptable for proof of required immunizations must include the month, day, and year each dosage was administered on forms developed by or approved by the State Department of Health.
- B. All students for whom dates cannot be provided (month, day, year) must be referred to the local health department or their private health care provider to update their records before entering school.

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- C. If the student is transferring from a school division outside of Virginia, the immunization record from that state may be accepted if it contains the required information on the Virginia form (listing of immunizations, date, dosage, physician signature).
- D. The immunization record shall be available for inspection by officials of the State Department of Health and the local health departments.
- E. The immunization record will be transferred by the school whenever the school transfers any student's permanent academic or scholastic records.
- F. Within 30 days of the opening of school or enrollment of a student, the nurse, as the admitting official, will file a report with the local health department using forms prescribed by the State Department of Health. This report will provide the following information:
  - 1. number of student admitted to school with documentary proof of immunization,
  - 2. number of student who have been admitted with a medical or religious exemption, and
  - 3. number of students who have been conditionally admitted, including those students who are homeless children or youths as defined in Va. Code § 22.1-3.

### Home Instructed or Exempt from Compulsory Attendance

Any parent, guardian, or other person having control or charge of a child being home instructed or exempted or excused from school attendance shall comply with immunization requirements provided in Va. Code §§ 22.1-274.1 and 32.1-46 in the same manner and to the same extent as if the child has been enrolled in and is attending school.

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Legal Reference: Code of Virginia, 1950, as amended, sections 22.1-3, 22.1-271.2, 22.1-271.4, 32.1-46, 54.1-2957.02  
Cross References: JEC School Admission  
JECA Admission of Homeless Students