

## SCHOOL-COMMUNITY RELATIONS

File: KK-R

### SCHOOL VISITORS

1. School visitors shall report to the office prior to visiting any part of the building.
2. School visitors are expected to comply with all procedures for visitors entering the building which may include visitors' passes, display of identification, signing in, etc.
3. Visitors planning to use grounds of Charlottesville City Schools for recreational purposes during school hours are expected to register in the office during the first visit. Visitors will be given a Guest Pass to be worn during all subsequent visits.
4. Any visitor who does not comply with the entrance requests shall be asked to leave the premises and may be reported to law enforcement officials.
5. Students who have been suspended or denied access at one school shall not visit other CCS schools without prior permission from the principal and may be reported to the student's principal and/or law enforcement officials.
6. Anyone, including students, who enters a CCS school at nighttime without the consent of an authorized person except to attend an approved meeting or service or who enters or remains on any school property, including school buses, in violation of (i) any direction to vacate the property by an authorized individual or (ii) any posted notice which contains such information, posted at a place where it reasonably may be seen, may be prosecuted for trespassing.

### Parents

1. Although parents are encouraged to visit the schools on scheduled days for conferences or other programs, parents are expected to comply with all procedures for visitors entering any of the schools.
2. Noncustodial parents shall not be denied, solely on the basis of their noncustodial status, the opportunity to participate in any of the student's school or daycare activities in which such participation is supported or encouraged by the policies of the School Board.
3. If any parent does not want a noncustodial parent to have access to a student, it is the responsibility of the custodial parent to provide documentation of a court order not allowing access by the noncustodial parent. It is also the responsibility of a custodial parent to provide documentation of any updated court orders.

## SCHOOL-COMMUNITY RELATIONS

File: KK-R  
Page 2

Issued: August 17, 2009  
Revised: February 17, 2014

---

---

Legal References: Code of Virginia, 1950, as amended, §§ 18.2-128; 18.2-415, 22.1-79.

Cross References: DJG Vendor Relations  
IGBC Parental Involvement  
KGB Public Conduct on School Property  
KN Sex Offender Registry Notification