

## SCHOOL-COMMUNITY RELATIONS

File: KLB-R

### PUBLIC COMPLAINTS ABOUT LEARNING RESOURCES

1. Complaints about learning resources shall be presented in writing to the principal.
2. The principal shall meet with the person with the complaint and may include other staff members with more information or knowledge of the learning resource in question.
3. The person with the complaint shall be given the opportunity to explain the complaint and reason(s) for the concern. The school representatives shall have an equal opportunity to explain the use of the resources and the educational suitability.
4. The school representatives are not required to remove any learning resources solely due to the complainant's concerns based on partisan or doctrinal issues.
5. Challenges which are not resolved at the building level shall be submitted to the Superintendent or his/her designee.
6. The Superintendent or designee shall review the concerns and reasons provided by the complainant and the school representatives. The Superintendent or designee shall make a decision regarding the use of the questioned learning resources.
7. The decision of the Superintendent may be appealed to the School Board or reviewed at the Board's request.
8. The decision of the Board will be final.

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Legal Reference: Code of Virginia, 1950, as amended, sections 22.1-253.13.7.C.2.  
8 VAC 20-70-10

Cross References: IIA Instructional Materials  
INB Teaching About Controversial Issues/  
Controversial Speakers  
KL Public Complaints  
IGAH Family Life Education  
KQ Commercial, Promotional and Corporate Sponsorships and  
Partnerships

Charlottesville City Public Schools