

SUPPORT SERVICES

File: EBCB-R

File: EBCC-R

SAFETY DRILLS

1. Each principal shall conduct a fire drill at least once a week during the first twenty school days of each school year and more often if necessary.
2. Fire drills shall be held monthly the remainder of the school year.
3. No fire drills will be conducted during periods of mandatory testing required by the Board of Education.
4. Documentation of the fire drills, including the date, time, number of occupants and amount of time needed to fully evacuate the building shall be submitted monthly to the Assistant Superintendent for Administrative Services.
5. The Superintendent shall receive monthly reports for the fire drill information.
6. Each principal shall conduct at least one inclement weather drill (tornado, severe thunder storms) every school year.
7. Documentation of the inclement weather drill, including the date, time, number of occupants and amount of time needed to fully comply with the directives provided to the schools for inclement weather drills shall be submitted to the Assistant Superintendent for Administrative Services.
8. Each principal shall conduct two lock-down drills during the first twenty days of the school year, with one being in September.
9. Lock-down drills shall be held at least two additional times during the remainder of the school session, with one being in January.
10. Each school having school buses shall hold a drill in leaving school buses under emergency circumstances at least once during the first ninety calendar days of each school session and more often if necessary.

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Legal Reference: Code of Virginia, sections 22.1-137, 22.1-137.1.

Cross Reference: Acts 2006, c 164
EB School Crisis, Emergency Management and Medical
Emergency Response Plan