

# SCHOOL BOARD FOUNDATIONS AND GOVERNANCE

File: BDDC

## AGENDA PREPARATION AND DISSEMINATION

The preparation of the agenda is the responsibility of the School Board chairman with the assistance of the superintendent. Any member of the School Board may submit items for inclusion on the proposed agenda.

A copy of the proposed agenda and all agenda packets and materials is made available for inspection by the public at the same time such documents are furnished to the School Board members unless the materials are exempt under the Virginia Freedom of Information Act.

Adopted: August 6, 1998  
Revised: October 16 2003  
Revised: December 20, 2007  
Reviewed: June 25, 2013  
Revised: June 26, 2014  
Revised: June 20, 2017

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Legal Ref.: Code of Virginia, 1950, as amended, §§ 2.2-3707, 22.1-78.

Cross Ref.: BDA Regular School Board Meetings  
BDB Special School Board Meetings  
BDDA Notification of School Board Meetings