

GENERAL SCHOOL ADMINISTRATION

File: CF

SCHOOL BUILDING ADMINISTRATION

The principal shall respond to concerns expressed by parents and involve the community in planning and problem solving for the school where appropriate.

The principal prepares budget requests indicating needs for the school, and is accountable for funds allocated to the schools. The principal implements the severe weather and disaster plans upon notification by the Superintendent or his/her designee.

The Charlottesville City School Board, upon recommendation of the superintendent, employs principals and assistant principals who hold licenses as prescribed by the Board of Education.

A principal provides instructional leadership in supporting a positive school environment, is responsible for the administration of and supervises the operation and management of the school or schools and property to which he has been assigned, in accordance with the rules and regulations of the School Board and under the supervision of the superintendent.

A principal may submit recommendations to the superintendent for the appointment, assignment, promotion, transfer and dismissal of all personnel assigned to his supervision.

Adopted: April 3, 1998
Revised: December 11, 2003
Reviewed: December 20, 2007
Revised: June 25, 2013
Reviewed: June 20, 2017

_ Legal References: Code of Virginia, 1950, as amended, sections 22.1-78, 22.1-293

Guidelines for Uniform Performance Standards and Evaluation Criteria
for
Principals, Virginia Board of Education

Cross References.: EB School Crisis, Emergency Management, and
Medical Emergency Response Plan
DGC School Activity Funds
DGD Funds for Instructional Materials and Office Supplies
GCN Evaluation of Professional Staff

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Charlottesville City Schools