

## INSTRUCTION

File: IGBC-R

### PARENT AND FAMILY ENGAGEMENT

1. The school division shall maintain a Parent and Family Engagement Policy approved by the School Board as required by Title I (20 U.S.C § 6318) and Title III (20 U.S.C. § 7012 e).
2. The Superintendent or designee shall assure that all schools receiving Title I, Part A funds have a school-based parent and family engagement policy and plan developed by a team including parents.
3. The Superintendent or designee shall review policies regarding parent and family engagement and recommend any revisions to the School Board for approval.
4. The Superintendent or designee shall provide copies of the Parent and family engagement Policy IGBC to all schools and division personnel to explain and assure compliance of the responsibilities for the school division to increase and maintain parental involvement.
5. These responsibilities of the school division shall include the following:
  - Provide assistance to parents of children served by the school or division, as applicable, in understanding topics such as Virginia's academic content standards and student academic achievement standards, state and local academic assessments, and how to monitor a child's progress and work with educators to improve the achievement of their children;
  - Provide materials and training to help parents work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate to foster parental involvement;
  - Educate teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents and in how to reach out to, communicate with, and work with parents as equal partners; in how to implement and coordinate parent programs, and in how to build ties between parents and the school;
  - To the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with other programs that encourage and support parents in participating in the education of their children;
  - Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand; and

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- Provide such other reasonable support for parental involvement activities as parents may request.
  - Inform parents of students eligible for English Learner programs of how they may be active participants in assisting their children:
    - To learn English,
    - To achieve at high levels in core academic subjects, and
    - To meet the same challenging academic content and student academic achievement standards as all children are expected to meet.
6. Additional activities to include parents may be allowed and include in the division's consolidated application federal programs.
  7. The elements of the school-based policy are included in Policy IGBC.
  8. A portion of the funds from Title 1, Part A shall be used for parental involvement activities.
  9. Parents shall have input into the parental involvement activities funded by Title I, Part A.
  10. The Parent and Family Engagement Policy will be included in the Parent Information Guide which is distributed to all families at the opening of school.

Issued: August 17, 2009  
Revised: October 11, 2010  
Revised: February 17, 2014  
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Legal Refs.: 20 U.S.C. §§ 6312, 6318. Code of Virginia, 1950, as amended, § 22.1-78.

Cross Refs.: AD Educational Philosophy  
BCF Advisory Committees to the School Board  
IAA Notification of Learning Objectives  
IKA Parental Assistance with Instruction