

STUDENT SERVICES

File: JFC-R

Standards of Student Conduct

1. The administration of Charlottesville City Schools shall annually, within the first month of school, issue a [Code of Student Conduct to all students and their families](#).
2. The Code of Student Conduct shall be reviewed and revised annually to reflect any changes in expectations or consequences of student behavior based on any changes in the Code of Virginia and policies and regulations of Charlottesville City Schools.
3. The principal of each school shall have the authority and responsibility to enforce the Code of Student Conduct and consequences specified.
4. A statement for the parent's signature acknowledging the requirements of the Code of Student Conduct and receipt of the Code of Student conduct shall be sent with a copy of the compulsory attendance law.
5. Parents shall be notified that by signing the statement of receipt, they are not deemed to waive, but expressly reserve, their rights protected by the constitution or laws of the United States or Virginia.
6. Each school shall maintain records of the signed statements.
7. The Mutual Accountability Agreement (MAA) form will be sent to each parent with the Code of Student Conduct. This agreement describes the responsibility of the school division, each student's school, parents and students.
8. Each party will sign the agreement to indicate willingness to accept the responsibility for the student's success both in academics and behavior.
9. Principals shall have the authority to require parents to meet with administrators to discuss disciplinary actions and consequences.
10. The principals shall work with parents to explain responsibilities and plan with parents to involve parents in the educational or behavioral programs of the students.
11. The school principal shall notify the parents of any student who violates a School Board policy or the compulsory attendance requirements when such violation will result in the student's suspension or the filing of a court petition.
12. The notice shall state (1) the date and particulars of the violation; (2) the obligation of the parent to take actions to assist the school in improving the student's behavior; and (3) that, if the student is suspended, the parent may be required to accompany the student to meet with school officials and (4) that a

STUDENT SERVICES

File: JFC-R

Page 2

petition with the juvenile and domestic relations court may be filed under certain circumstances to declare the student a child in need of supervision.

13. The principal or his designee shall notify the parent of any student involved in an incident required to be reported to the Superintendent and Virginia Board of Education.
14. The principal notifies the parent of any student involved in an alleged incident of bullying of the status of any investigation as soon as practicable and no later than five school days of the allegation of bullying.
"Bullying" means any aggressive and unwanted behavior that is intended to harm, intimidate, or humiliate the victim; involves a real or perceived power imbalance between the aggressor or aggressors and victim; and is repeated over time or causes severe emotional trauma. "Bullying" includes cyber bullying. "Bullying" does not include ordinary teasing, horseplay, argument or peer conflict.
15. No suspended student shall be admitted to the regular school program until such student and his parent have met with school officials to discuss improvement of the student's behavior, unless the school principal or his designee determines that readmission, without parent conference, is appropriate for the student.
16. If the parent fails to comply with these regulations, the School Board may ask the Juvenile and Domestic Relations Court to proceed against the parent in accordance with the Code of Virginia.
17. The Code of Student Conduct applies to all CCS students and they are subject to corrective action for any misconduct that occurs:
 - in school
 - on school property
 - on a school vehicle
 - while participating in or attending any school-sponsored activity or trip
 - on the way to and from school
 - off school property, when the acts lead to: (1) an adjudication of delinquency pursuant to Va. Code § 16.1-305.1 or a conviction for an offense listed in Va. Code § 16.1-260 or (2) a charge that would be a felony if committed by an adult.
18. Unlawful acts identified in the Code of Student Conduct which will lead to police notification and may lead to suspension from classes, exclusion from activities, or expulsion include but are not limited to:

STUDENT SERVICES

File: JFC-R

Page 3

- possession or use of alcohol, illegal drugs, including marijuana, synthetic cannabinoids as defined in Va. Code § 18.2-248.1:1, and including anabolic steroids, or drug paraphernalia
 - selling drugs
 - assault/battery
 - sexual assault
 - arson
 - intentional injury (bullying, fighting)
 - theft
 - bomb threats, including false threats against school personnel or school property
 - use or possession of explosives (see File JFCD)
 - possession of any type of unauthorized firearm or other dangerous weapons or device, (see File JFCD)
 - extortion, blackmail, or coercion
 - driving without a license on school property
 - homicide
 - burglary
 - sex offenses (indecent exposure, obscene phone calls, sodomy and child molestation)
 - malicious mischief
 - shooting
 - any illegal conduct involving firebombs, explosives or incendiary devices or materials, hoax explosive devices or chemical bombs
 - stabbing, cutting or wounding
 - unlawful interference with school authorities including threats
 - unlawful intimidation of school authorities
 - other unlawful acts including being an accessory to any of these or other unlawful acts
19. Additional acts not listed above may result in disciplinary consequences up to suspension or expulsion.
20. Each disciplinary act shall be reviewed and the principal shall determine the appropriate disciplinary consequence.
21. Any student involved in a reportable drug or violent incident shall participate in prevention and intervention activities deemed appropriate by the Superintendent or his/her designee. Further, any student who has been found to be in possession of or under the influence of drugs or alcohol on school property or at a school sponsored activity may be required to (1) undergo evaluation for drug or alcohol abuse and (2) participate in a drug and/or alcohol treatment program if recommended by the evaluator and if the parent consents.
22. Students may possess a beeper, cellular phone, Personal Digital Assistant (PDA)

STUDENT SERVICES

or other communications device on school property, including school buses, provided that the device must remain off and out of sight during instructional time or when instructed by a school official to do so.

- 23. If a student possesses such a device other than as permitted in these regulations, in addition to other disciplinary sanctions which may be imposed, the device may be confiscated from the student, stored securely in the office, and returned only to the student's parent/guardian.
- 24. The model student conduct code developed by the Board of Education to incorporate into policy a range of discipline options and alternatives to preserve a safe and non-disruptive environment for effective learning and teaching will be reviewed biennially by the School Board. The Assistant Superintendent for Finance and Operations shall be responsible for providing and recommendations for change in the Student Code of Conduct to the Superintendent. The Superintendent will present proposed changes to the School Board.

Issued: August 17, 2009
 Revised: July 5, 2011
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Legal Refs.: Code of Virginia, 1950, as amended, §§ 18.2-56, 18.2-83, 18.2-85, 18.2-87.1, 18.2-119, 18.2-308, 18.2-308.1, 18.2-308.7, 18.2-371.2, 18.2-433.1, 22.1-70.2, 22.1-78, 22.1-202, 22.1-253.13:7.C.3, 22.1-276.3, 22.1-277, 22.1-277.07:1, 22.1-277.08, 22.1-277.2, 22.1-279.1, 22.1-279.6, 46.2-323, 46.2-334.001.

Student Code of Conduct Policy Guidelines (Virginia Board of Education October 2013).

Information Brief: Cyberbullying and School Policy (Virginia Department of Education August 2008).

Cross Refs.:	CLA	Reporting Acts of Violence and Substance Abuse
	ECAB	Vandalism
	GAB/IIBEA	Acceptable Computer System Use
	GAB-R/IIBEA-R	Acceptable Computer System Use Regulation
	GBECA	Electronic Cigarettes
	IEA	Pledge of Allegiance
	IGAG	Teaching About Drugs, Alcohol and Tobacco
	JED	Student Absences/Excuses/Dismissals
	JFC	Student Conduct
	JFCD	Weapons in School
	JFCE	Gang Activity or Association

STUDENT SERVICES

File: JFC-R

Page 5

JFCF	Drugs in School
JFHA/GBA	Prohibition Against Harassment and Retaliation
JGA	Corporal Punishment
JGD/JGE	Student Suspension/Expulsion
JGDA	Disciplining Students with Disabilities
JGDB	Discipline of Students with Disabilities for Infliction of Serious Bodily Injury
JHCD	Administering Medicines to Students
JN	Student Fees, Fines and Charges