

## STUDENT SERVICES

File: JEA-R

### COMPULSORY ATTENDANCE

1. The Superintendent, Director of Student Services and Achievement, principals and attendance officers shall assure that all compulsory attendance laws of the Commonwealth of Virginia are followed and that all students with the age limits of the law are accounted for in a public school, private school or home instruction program.
2. Exceptions to the Compulsory Attendance requirements for students who are five, students in the custody of the Department of Juvenile Justice or Department of Corrections, students in a special program assigned by the Superintendent and students 16-18 in GED programs as described in Policy JEA.
3. Students not meeting the compulsory attendance requirements should be referred to the attendance counselor to provide attendance intervention and assistance with compliance.
4. Any student not meeting the compulsory attendance requirements shall be referred to an appropriate agency including the juvenile court system.
5. Charlottesville City Schools shall maintain a procedure to seek compliance for compulsory attendance of students.
6. Each school shall have identified attendance procedures to meet the legal requirements and to encourage positive school attendance. The procedures are located in the Department of Special Education and Student Services Handbook at each school and in the Central Administrative Offices.
7. Alternative education programs and individual plans shall be available for students identified as requiring specialized programs to meet the requirements of compulsory attendance.

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Revised: January 10, 2011  
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Legal References: Code of Virginia, 1950, as amended, §§ 22.1-254

Cross References: JEG Exclusions and Exemptions from School Attendance  
LBD Home Instruction